

**COMMITTEE ON COURSES
ANNUAL REPORT TO THE RIVERSIDE DIVISION
NOVEMBER 30, 2021**

To be received and placed on file:

A. Course and instructor approvals

In the 2020-2021 academic year the Riverside Division of the Academic Senate Committee on Courses approved a total of 110 new courses (51 undergraduate, 57 graduate, and 2 professional), changes to 381 courses (310 undergraduate, 68 graduate, and 3 professional), the deletion of 40 courses (17 undergraduate and 23 graduate), and the restoration of 4 undergraduate courses. The Committee also reviewed University Extension proposals for courses offered for credit as follows: 11 University Extension XR1-199 course proposals, 81 University Extension XR1-199 instructor proposals, 22 University Extension X1-299 course proposals, and 57 University Extension X1-299 instructor proposals. The Committee reviewed and approved 123 Associate-In requests for the instruction of upper division and graduate level courses. Lastly, the Committee approved 11 extensions to course submission deadline requests.

The Committee notified the following departments and programs of courses that have not been instructed for four or more years: English, Genetics, History, Plant Pathology, Southeast Asian Studies, and Statistics. The Committee asked the departments and programs to either delete the courses or submit a justification for their retention. Of the 75 courses identified, the departments and programs submitted justifications for the retention of 55 courses and identified 20 courses to be deleted.

The Committee approved a one-time exception to allow MCS 163/ART 163 to be offered in the Fall 2020 term differently from how it was approved without the discussion activity. The program was advised to submit a course change proposal to formalize the change for the Winter 2021 term.

The Committee approved a one-time exception request from BCoE for the following courses to have a S/NC grading option for Winter 2021, Spring 2021, and Summer Sessions 2021:

BIEN 175A, BIEN 175B, BIEN 175C, CHE 175A, CHE 175B, CS 172, EE 175A, EE 175B,
ENGR 180W, ENGR 181W, ENVE 175A, ENVE 175B, ME 175A, ME 175B, ME 175C, ME
175D, MSE 003L, MSE 002L, MSE 004L, MSE 175A, MSE 175B

The Committee approved a one-time exception request from GSoE to make the following courses repeatable: EDUC 268A in Fall 2020 and Fall 2021, EDUC 268B in Winter 2021 and Winter 2022, and EDUC 268C in Spring 2021 and Spring 2022.

The Committee approved a request for students enrolled in PHYS 142W in the Winter 2021 and Spring 2021 terms to be allowed to enroll in one section of PHYS 190, and thus receive credit for fulfilling a “W” course satisfying University Writing Program requirements for Basic Writing and graduation.

The Committee reviewed a request from Philosophy to include as a prerequisite for upper division Philosophy courses “one course in Philosophy”. The Committee voted to advise the department that they should define the prerequisites for each course by adding each course prerequisite number to the CRS Course Prerequisite field, which is the standard practice for all courses.

The Committee approved the proposal for the ESHQ (Environment, Sustainability, and Health Equity) subject code.

B. Committee Initiative

The Committee reviewed the feedback received to their proposed new policy document to replace the General Rules and Policies Governing Courses of Instruction and Guidelines for Remote Learning Courses and updated the proposal to reflect the feedback received. Additionally, the Committee updated the proposed guidance for online courses and proposed the requirement of the inclusion of learning outcomes on all course syllabi.

The Committee reviewed and offered guidance to a proposal for the development of multi-instructional modes for courses offered in Summer Sessions from the Director of the Center for Teaching and Learning and Director of Summer Sessions.

The Committee provide guidance to the Registrar on credit awarded for one-directional courses. The Committee recommended that students who take two one-directional courses in the same term be awarded credit for the higher level courses and not be awarded credit for both courses unless the department or program advises differently.

C. Review of proposals and policy documents as requested by the Senate Chair

The Committee reviewed and supported the revised proposal for a joint BA+MPP in Public Policy five-year degree program.

The Committee reviewed and supported the proposed revision to Senate Regulation SR 544.

The Committee reviewed the Systemwide Online Degree Taskforce Report. The Committee noted concern that the report did not note if online degree programs would be implemented by the System or at the local level. Additionally, concern was noted that underfunded campuses might not have the resources to support online degree programs. The Committee also questioned if online degree programs will give students the full UC experience.

The Committee reviewed and supported the proposed Classification of Instructional Program Process document.

The Committee reviewed and supported the revised proposal for a joint BS+MS five-year degree program in Statistics.

The Committee reviewed the proposal for a curtailment program and understood the need for the program but noted concern that the proposed curtailment from December 21 to 23, 2020 would be extremely disruptive as departmental enrollment managers, the Registrar's Office and faculty would not be available to process student grades and respond to appeals and questions. The Committee recommended that administrators, staff, and faculty directly involved in instruction and the support of UCR's teaching mission be exempt from the curtailment.

The Committee reviewed the Innovative Learning Technology Initiatives (ILTI) Review Report and noted concern that UCR does not have the resources in terms of staff or technology to support expanded access to ILTI. Additional concern was noted that registration for ILTI courses is cumbersome, only a small number of ILTI courses are offered at UCR, funding to convert an existing course to an ILTI course is diminished, and the difficulty for students to determine whether a course will matriculate to their major.

The Committee reviewed and supported the proposal for a joint BS+MS in Microbiology five-year degree

program. The Committee did note concern with the low GPA requirement of 3.0 for admission to the MS portion of program as it is not competitive for a graduate program. The Committee supported the program's revised proposal.

The Committee reviewed the Committee on Faculty Welfare's Campus Climate Survey and noted several observations based on the Committee's charge of courses and instruction. The Committee recommended the development of professional development courses for undergraduate and graduate students that would give faculty official credit for the courses. The Committee noted concern with the evidence of campus administrators' lack of consultation with faculty and recognized the need for campus leadership to support instruction. Lastly, the Committee observed that the lack of staff welfare documented in the survey results impacts both faculty and student welfare negatively and the Committee recommended increasing consultation with staff.

The Committee reviewed the Ad Hoc Committee on the Evaluation of Faculty Teaching's Final Report and were supportive of the report's conclusions.

The Committee reviewed the Campus Safety Taskforce draft report and recommendations and did not have any concerns with the report based on the Committee's charge of courses and instruction.

The Committee reviewed the draft Strategic Plan for UCR and noted concern that the plan does not include a plan to increase resources including the recruitment of faculty and staff to support many of the plan's proposed actions. The Committee recommended that the plan be updated to provide clarification and the rationale and benefits for the recommended growth of Masters programs.

The Committee reviewed and supported the revised proposal for the formalization of Division status for Undergraduate Education.

The Committee reviewed and supported the proposal for a B.S. in Robotics Engineering.

The Committee reviewed the proposed distribution of state lottery funds for instructional equipment and made recommendations for the funding of each proposal.

The Committee reviewed the proposal for a Master in Public Health Program and were generally supportive of the proposal. The Committee recommended that the proposal be updated to include letters of support from the departments whose courses will be used for the program and reminded the program that consultation with the Registrar is required for the creation of the proposed new subject code and to coordinate fees for the program.

The Committee reviewed the proposed Remote Options for Fall 2021 and noted concern that the proposal does not give faculty an option for how to offer the courses they instruct and recommended that faculty be allowed to decide how to offer the courses they instruct.

The Committee reviewed and supported the pre-proposal for a Department of Black Study. The Committee recommended that the proposal be updated to document what currently approved courses will be included in the proposed four tracks for the major and what advising support will be available to students. A recommendation was also made for the proposal to be updated to note what the requirements will be for the proposed Ph.D. program. The Committee recommended that the program consult with the Registrar's office regarding the availability of the proposed new subject code.

D. Thanks

The Committee invited Representatives from the Registrar's Office (Bracken Dailey, Registrar, and Melinda Miller, Courses Specialist) to attend all meetings and wishes to express appreciation for the information and assistance they provided.

Ming Lee Tang, Chair (resigned June 30, 2021)

Stephanie Dingwall, Interim Chair (July 1 to August 31, 2021)

Qi Chen

Weitao Chen

Elodie Goodman

Weihsin Gui

Aerika Loyd

Benjamin Newman (resigned April 22, 2021)

Zhiyun Qian

Zhenbiao Yang

Cherry Williams, Library Representative

Natalie Hernandez, ASUCR Representative

Judit Palencia Gutierrez, GSA Representative